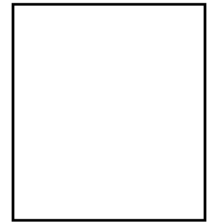




SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



Report of: Chief Licensing Officer, Head of Licensing

Date: Monday 26th February 2024 at 10am

Subject: Licensing Act 2003

Author of Report: Jayne Gough

Summary: To consider an application to grant a premises licence made under the Licensing Act 2003 for **D'Ahni's (fka The Barrel Inn), 123 London Road, Sheffield, S2 4LE**

Recommendations: That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

Background Papers: Attached documents
[Sheffield City Councils Statement of Licensing Policy](#)
[Revised Guidance issued under section 182 of the Licensing Act 2003](#)

Category of Report: OPEN

**REPORT OF THE CHIEF LICENSING OFFICER
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE
LICENSING ACT 2003**

Ref No 22/24

D'Ahni's (fka The Barrel Inn), 123 London Road, Sheffield, S2 4LE

1.0 PURPOSE OF REPORT

1.1 To consider an application for the grant of a premises licence made under section 17 of the Licensing Act 2003.

2.0 THE APPLICATION

2.1 The applicant is UKAL Enterprises Ltd.

2.2 An application was received by the Licensing Service on the 30th November 2023, but was incorrectly advertised on two occasions. The consultation was later restarted on the 4th January 2024 when the application and advert was deemed valid. A full copy including the proposed plans and accompanying documents are attached at Appendix 'A' of this report.

3.0 REASONS FOR REFERRAL

3.1 The application has been referred to the Licensing Sub-Committee due to an unresolved representation from the following interested party which is attached at Appendix 'B' of the report:

- **1 x Local Resident**

3.2 During the consultation period the applicant has agreed conditions with the Environmental Protection Service and South Yorkshire Police, as well as agreeing to reduce the proposed licensed operating hours. These agreements are attached at Appendix 'C' of the report.

3.3 The applicant and the Interested Party referred to in paragraph 3.1 above have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'D'.

4.0 POLICIES TO CONSIDER

4.1 [Sheffield City Council Statement of Licensing Policy.](#)
[Revised Guidance issued under section 182 of the Licensing Act 2003](#)

5.0 FINANCIAL IMPLICATIONS

5.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

6.0 THE LEGAL POSITION

6.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-

- a) the prevention of crime and disorder,
- b) public safety,

- c) the prevention of public nuisance,
- d) the protection of children from harm.

6.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

7.0 HEARINGS REGULATIONS

7.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

7.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'D'.

7.3 Attached at Appendix 'D' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

8.0 APPEALS

8.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

9.0 RECOMMENDATIONS

9.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider appropriate for the promotion of the Licensing Objectives.

10.0 OPTIONS OPEN TO THE COMMITTEE

10.1 To grant the premises licence in the terms requested.

10.2 To grant the premises licence with conditions.

10.3 To reject the whole or part of the application.

Chief Licensing Officer, Head of Licensing
Block C, Staniforth Road Depot
Sheffield, S9 3HD.

26th February 2024

Appendix 'A'

Application documents

0 0 NOV 2023

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We UKAL ENTERPRISES LTD
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

[Redacted] 123 LONDON ROAD, HIGHFIELD			
Post town	Sheffield	Postcode	S2 4LE
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£ 3000	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - Limited Company
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/>	Please tick
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/>	Please tick
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name ukal enterprises Ltd	
Address 123 London Road Sheffield	HIGHFIELD S2 4LE
Registered number (where applicable)	13855027
Description of applicant (for example, partnership, company, unincorporated association etc.) Company	LIMITED
Telephone number (if any)	
E-mail address (optional)	

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
24	12	2023

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

D'Ahni's AND GRILL
BAR AND GRILL

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

No

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

yes

In all cases complete boxes K, L and M

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	10a m	12:3 0am			
	10: AM	12:30AM	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Tue	10a m	12: 30am			
	10: AM	12:30AM	Christmas Eve Good Friday Christmas DAY Easter Sunday Boxing DAY Easter Monday New year's Eve New year's DAY		
Wed	10a m	12: 30am			
	10: AM	12:30AM			
Thur	10a m	12:3 0am	Christmas Eve Good Friday Christmas DAY Easter Sunday Boxing DAY Easter Monday New year's Eve New year's DAY		
	10: AM	12:30AM			
Fri	10a m	3:30a m			
	10: AM	3:30AM			
Sat	10a m	3:3 0am			
	10AM	3:30AM			

Sun	10a m	12:3 0am	
	10 AM	12:30 AM	

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Paul Cox
Date of birth	[REDACTED]
	[REDACTED]
Postcode	[REDACTED]
Personal licence number (if known)	
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	10a m	1am	
	10: AM	1: AM	
Tue	10 am	1a m	
	10: AM	1 AM	
Wed	10a m	1am	
	10: AM	1 AM	
Thur	10a m	1a m	
	10 AM	1 AM	
Fri	10a m	4a m	
Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)			

Sat	10a m	4am	
	10:AM	4:AM	
Sun	10a m	1a m	
	10:AM	1:AM	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

SEE ATTACHMENT

b) The prevention of crime and disorder

SEE ATTACHMENT

c) Public safety

SEE ATTACHMENT

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises. Yes
- I have sent copies of this application and the plan to responsible authorities and others where applicable. Yes
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town	Page 20	Postcode	

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list

Chritsmas Eve 10:am until 4:am

Christmas Day 12:pm until 2:am

Boxing Day 10 :am until 4:am

New Years Eve 10:am until 4:am

New Years Day 10:am until 4:am

Good Friday 10:am until 4:am

Easter Sunday 12:pm until 2:am

Easter Monday 10:am until 4:am

PUBLIC SAFETY MEASUREMENTS

D'ahnis Bar & Grill aim to enhance public safety, creating a secure and comfortable environment for patrons and staff. We will ensure staff are given Regular training, updates and will ensure our establishment is always up to date and in compliance with safety regulations.

We have several key measures in place aimed at preventing accidents, ensuring patron well-being, and addressing emergency situations. Here are our strategies:

Safety Protocols:

1. **Emergency Exits and Signage:** Ensure clear signage for emergency exits and maintain unobstructed pathways to facilitate quick evacuation during emergencies.
2. **Fire Safety Measures:** Comply with fire safety regulations, install fire alarms, smoke detectors, and fire extinguishers, and conduct regular fire drills.
3. **First Aid Supplies:** Have well-equipped first aid kits readily available, and ensure staff are trained in basic first aid procedures.

Crowd Management:

4. **Capacity Monitoring:** Adhere to established occupancy limits to prevent overcrowding and ensure safe movement within the premises.
5. **Designated Areas:** Designate specific areas for different activities (e.g., dining, socializing, drinking, family friendly areas, entertainment and outside smoking area) to manage crowd flow effectively, as well as health and safety and child protection from harm)

Staff Training and Awareness:

6. **Staff Education:** Train staff in handling emergency situations, managing intoxicated individuals, and providing assistance during medical emergencies.
7. **Safety Briefings:** Conduct regular safety briefings to reinforce safety protocols and emergency procedures among staff.

Security Measures:

8. **Visible Security Personnel:** Employ trained security personnel to maintain order, monitor entrances, and handle potential security issues.

9. **CCTV Surveillance:** Install and maintain visible CCTV cameras to monitor areas and deter potential security threats.

Health and Hygiene:

10. **Sanitary Facilities:** Maintain clean and hygienic restrooms and public areas, ensuring proper sanitation for patrons.

11. **COVID-19 Safety:** Adhere to health guidelines, including sanitation stations, and ventilation to prevent the spread of infections.

11a **Clean Air Zone:** Establish designated outdoor smoking areas that comply with legal requirements regarding proximity to entrances, exists and non-smoking areas, clearly marking smoking areas with prominent signs indicating designated smoking zones and non-smoking areas.

Customer Assistance:

12. **Designated Helpers:** Designate staff to assist customers who may require help, including those who have had too much to drink or need medical attention.

13. **Designated Drivers:** Promote responsible drinking by encouraging the use of designated drivers or alternative transportation options. We will also offer a free phone to call taxi services.

Regular Assessments and Updates:

14. **Risk Assessments:** Conduct regular risk assessments to identify potential safety hazards and take corrective actions.

15. **Feedback Mechanisms:** Encourage feedback from patrons and staff regarding safety concerns and implement necessary improvements based on feedback.

Collaboration with Authorities:

16. **Community Partnerships:** Foster positive relationships with local law enforcement and emergency services for cooperation and quick response in case of emergencies.

This is a detailed plan, explaining the strategies D'ahni's Bar & Grill will implement to prevent crime and disorder creating a safer environment for patrons and staff. These strategies will be regularly evaluated and adapted when necessary to further enhance safety protocols.

Crime and Disorder prevention

Security Measures:

1. **Trained Staff:** Ensure staff are trained in conflict resolution, recognizing signs of intoxication, and handling difficult situations calmly.
2. **Door Supervisors/Security Personnel:** Employ trained security personnel to manage entry, maintain order, and handle potential conflicts.
3. **CCTV Surveillance:** Install visible CCTV cameras to deter misconduct and assist in monitoring activities within the premises.

Alcohol Service Policies:

4. **Responsible Service:** Implement policies for responsible alcohol service, such as refusing service to intoxicated individuals and adhering to legal drinking age requirements.
5. **Drink Limitations:** Offer limited drink promotions or happy hours to prevent excessive alcohol consumption.

Physical Security:

6. **Lighting and Visibility:** Ensure proper lighting inside and outside the establishment to enhance visibility and deter illicit activities.
7. **Secure Entrances and Exits:** Monitor and secure entrances and exits to prevent unauthorized entry and ensure controlled access.

Communication and Collaboration:

8. **Emergency Protocols:** Establish and communicate clear emergency procedures to staff for immediate response to disturbances or emergencies.
9. **Community Engagement:** Foster positive relationships with the local community and law enforcement for support and collaboration in maintaining safety.

Prevention of Nuisance

D'ahni's Bar and Grill have a combination of strategies in place to effectively manage and minimize disturbances to the neighbourhood, maintaining a harmonious relationship with local residents and businesses while ensuring compliance with noise control regulations. Regular assessment and adaptation of these measures will take place to address any emerging concerns and uphold good neighbourly relations.

Noise Control Measures:

1. Soundproofing and Insulation:

- Installed insulation to minimize noise transmission outside the premises.

2. Limit Sound Levels:

- Set internal sound limits within the establishment, ensuring that music or entertainment volumes remain at reasonable levels.

3. Directional Sound Systems:

- Position speakers and sound systems strategically to direct sound inward, reducing the impact of noise outside the venue.

4. Noise Monitoring:

- Regularly monitor noise levels both inside and outside the premises to ensure compliance with local noise ordinances.

Operational Strategies:

5. Closing Hours Compliance:

- Adhere strictly to licensed closing hours to avoid late-night disturbances to the neighbourhood.

6. Outdoor Activities Management:

- Limit or manage outdoor activities, such as outdoor seating or events, to minimize noise disruptions to neighbouring residents.

Communication and Engagement:

7. Neighbourhood Communication:

- Maintain open communication with nearby residents, informing them of special events or potential disruptions, and addressing their concerns proactively.

8. Feedback Mechanisms:

- Establish a platform for neighbours to provide feedback or lodge complaints, and respond promptly to address their concerns.

Staff Training and Policies:

9. Staff Awareness:

- Educate staff on the importance of noise control, ensuring they are vigilant in monitoring and managing noise levels during operating hours.

10. Noise Reduction Policies:

- Implement strict policies on noise management and train staff to enforce these policies effectively.

Technological Solutions:

11. Noise Limiting Devices:

- Install noise limiting devices and equipment that automatically regulate sound levels to ensure compliance with noise regulations.

12. Remote Monitoring:

- Utilize remote noise monitoring systems that alert staff when noise levels exceed set limits.

Compliance and Cooperation:

13. Local Regulations Adherence:

- Abide by local noise ordinances and regulations, ensuring the venue operates within permissible noise limits.

14. Collaboration with Authorities:

- Work collaboratively with local authorities or noise control agencies to address and mitigate noise complaints effectively.

Training and Awareness:

10. **Regular Training:** Conduct regular training sessions for staff on handling conflict, identifying potential trouble, and managing crowd control.

11. **Awareness Campaigns:** Promote awareness among patrons about responsible drinking, respecting others, and adherence to house rules.

Policies and Procedures:

12. **Zero-Tolerance Policy:** Enforce a strict zero-tolerance policy towards violence, drug use, and disruptive behaviour, with added clear visible signs stating our zero tolerance policy.

13. **Record Keeping:** Maintain incident logs or records of any incidents or disturbances and follow up with appropriate actions.

Collaboration with Authorities:

14. **Police Liaison:** Foster a cooperative relationship with local law enforcement to address concerns and promptly report any incidents.

15. **Compliance with Regulations:** Ensure strict adherence to licensing regulations and laws governing alcohol service and public safety.

Child Protection from Harm

D'ahnis Bar and Grill aim to Ensure the child protection from harm within and surrounding our establishment, and to prevent underage access, exposure to inappropriate situations and potential risks. We also aim to ensure a safer environment for families and preventing underage access to alcohol-related activities. Continuous training, strict enforcement of policies, and collaboration with authorities is our promise for maintaining a child-safe environment within our premises.

Here are our strategies to safeguard children within our premises:

Age Verification and Entry Control:

1. **Strict Age Checks:** Enforce stringent age verification measures at entry points to ensure individuals are of legal drinking age. This includes using valid identification cards, such as driver's licenses or passports.
2. **No Underage Entry:** Strictly prohibit the entry of minors into the premises after a certain hour or during specific events.

Staff Training and Awareness:

3. **Staff Vigilance:** Train staff to be vigilant and proactive in identifying minors attempting to gain access or consuming alcohol within the establishment.
4. **Underage Drinking Policies:** Implement clear policies regarding underage drinking, emphasizing zero-tolerance and prompt actions against serving alcohol to minors.

Designated Areas and Seating:

5. **Segregated Areas:** Designate specific areas within the premises that are strictly for adults, separated from areas where families or underage individuals might be present.

6. Family-Friendly Zones: If applicable, create family-oriented zones within the establishment where minors can be accompanied by guardians without exposure to alcohol-related activities.

6a Clean air zone: Establish designated outdoor smoking areas strictly for adults that comply with legal requirements regarding proximity to entrances, exists and non-smoking areas, clearly marking smoking areas with prominent signs indicating designated smoking zones and non-smoking areas.

Supervision and Assistance:

7. Guardian Supervision: Encourage and enforce the presence of guardians or responsible adults when minors are present, ensuring their supervision.

8. Staff Assistance: Train staff to offer assistance and guidance to minors who may appear lost or in need of help within the premises.

Communication and Policies:

9. Display Policies: Display prominently visible signs stating the establishment's policy against underage drinking and the no tolerance policy to controlled drugs on the premises and the consequences for violating these policies.

10. Customer Communication: Encourage patrons to report any instances of underage drinking or concerns about minors within the establishment.

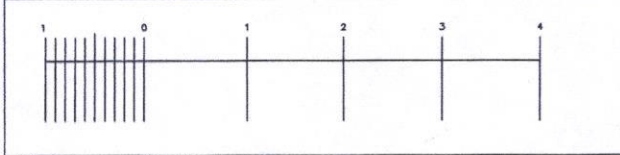
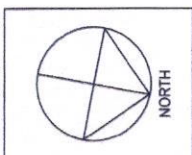
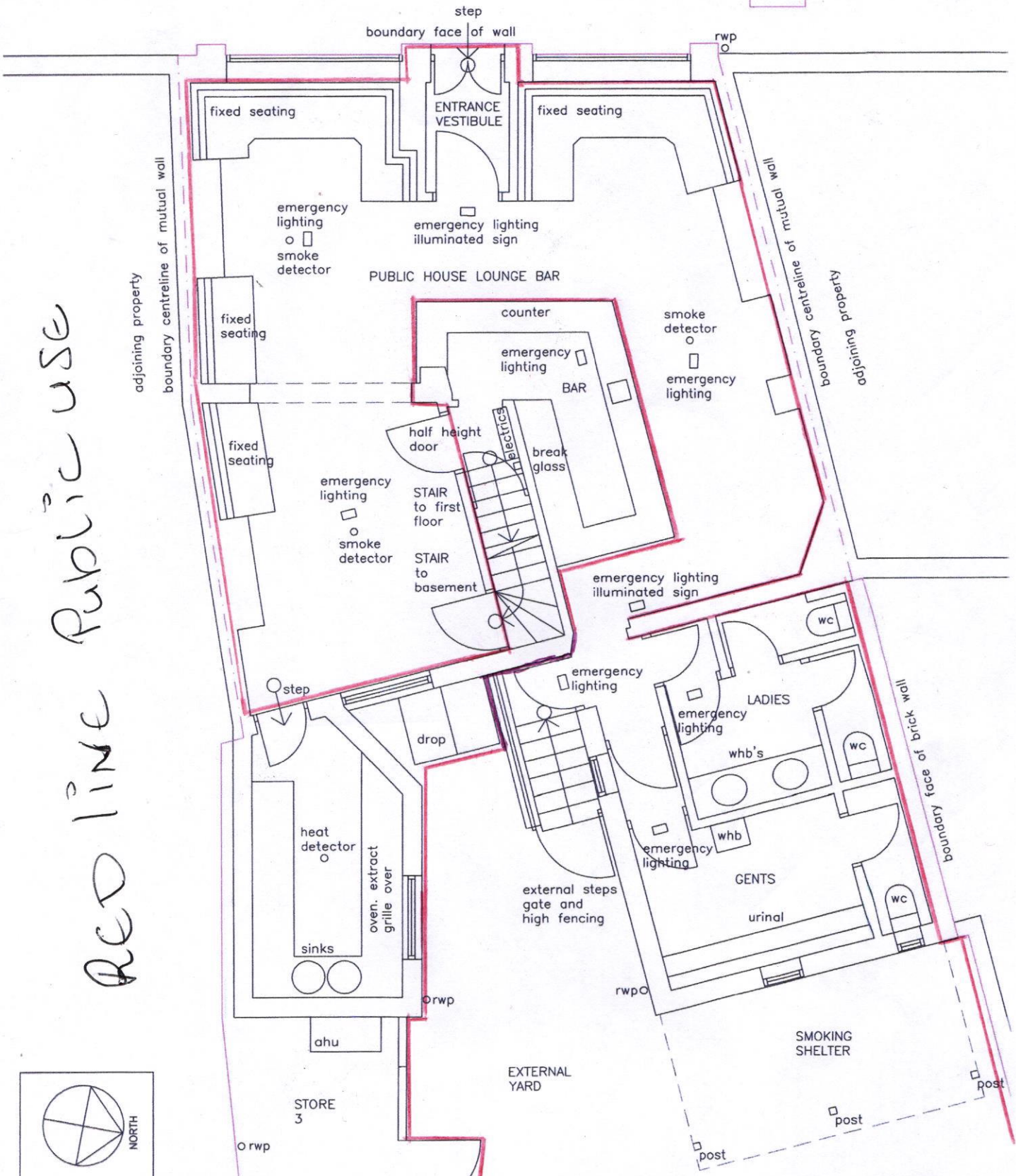
Collaboration and Compliance:

11. Cooperation with Authorities: Collaborate with local law enforcement and licensing authorities to ensure compliance with laws and regulations regarding minors and alcohol service.

12. Regular Audits and Compliance Checks: Conduct regular internal audits or compliance checks to ensure adherence to child protection policies.

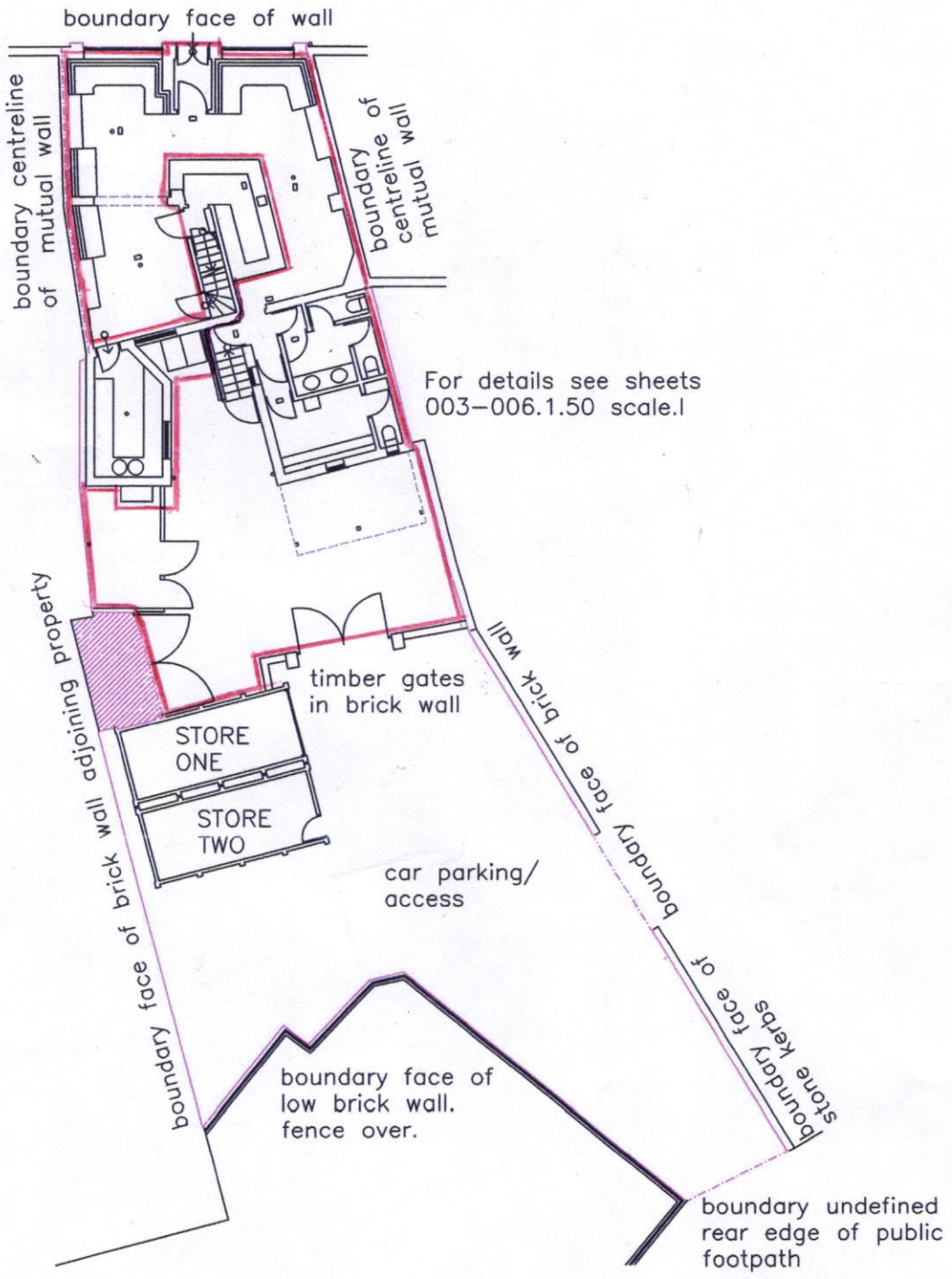
Lease Boundary

Red line Public use



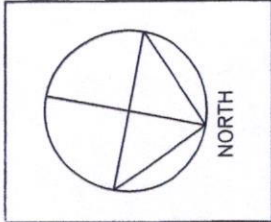
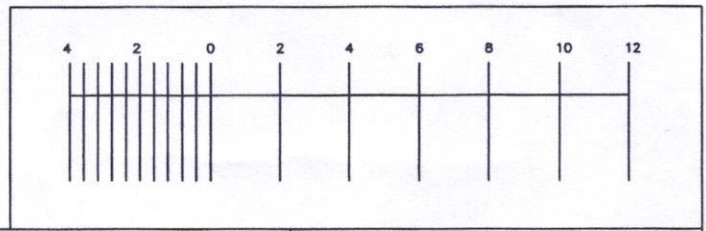
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RED LINE PUBLIC USE



For details see sheets 003-006.1.50 scale.1

□ Lease Boundary



Job:- LEASE PLANS.
123 LONDON ROAD,
SHEFFIELD.
S2 4LE.

Drawing:- AS EXISTING
SITE PLAN
Scale:- 1.200 SCALE@A4
Job Number:- DWG NO. 22/12/01/002A

tim steedman architecture
F4, 46 Wostenholm Road,
Sheffield,
S7 1LL.

tel. 0114 221 8301.
mob. 0754 134 8084
e mail. steedmantimothy@aol.co.uk

Appendix 'B'

**Representation and applicant response:
Local Resident**

From: R [REDACTED] Roo
Sent: Friday, February 9, 2024 11:21 AM
To: [REDACTED]
Subject: Re: The barrel pub, London road

1, they have been reduced, but I think they are still too late, the police reduced them because they know being open so late with alcohol is just going to cause trouble, the idea that this is a classy food and wine place that wants to be open until 4am is just laughable, it's clearly just another pub, having a menu doesn't change that.

2, I was asked what time I think was reasonable for the pub to close, so I gave it, 4 is absurd, I still think the reduced hours are too late, that is my opinion and I am sure those of my neighbours.

3, limiters on your equipment doesn't mean your patrons are also quietened down, just that your equipment is. People gobbing off in the street under my window isn't affected by the speakers in the pub, I didn't have issue with the speakers in the pub after the terms before, or I would have raised them again.

4, have they ever been to London Road? Are they lost? Who does fine dining with a cocktail until 1.30am? It's a pub, that sells booze in a rough area, of course people are going to get smashed and cause agro, which is why the police reduced the hours in the first place. I can't imagine the clientele will be in a tux and called tarquin and be listening to mozart, with their pinkys up saying what what tally ho.

5, it's gone from fine dining to a bar and grill in 1 point, bit of a drop in standards don't you think. Its a late night venue that sells lots of alcohol especially spirits it would seem in a rough area, more booze + late night opening = more agg, fairly simple to understand.

6, I have lived here long enough to know what it's like, and I am clever enough to know that adding more late licence venues that sell lots of alcohol isn't going to make the situation better.

7, it is the people who get wasted that cause agg, which is why I am objecting to a place that sells alcohol for them to get wasted on being open so late across the road from my home so that them being wasted and noisy affects mine and my child's life. You aren't going to breathalise everyone at the bar and you make your money getting people drunk, it's bad enough round here already, I don't want more adding to it.

My last name is [REDACTED]. I still think it's open too late.

On Fri, 9 Feb 2024, 10:38 [REDACTED], wrote:

Good Morning R [REDACTED]

Unfortunately, the applicant is not willing to reduce his hours of operation as suggested but he has provided a number of points in response to your initial objection. Can you confirm if these points alleviate your concerns and that you wish to remove your representations. As previously advised, should you not be satisfied with the opening hours proposed, in-line with the agreed conditions, the application will be heard at the Licensing Sub-Committee for determination.

Note: the applicant has referred to your surname as [REDACTED] in error. Can you please confirm your surname so that I may correct the applicant for any future correspondence.

1, The hours have already been reduced based on police recommendations.

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2, The closing hours [REDACTED] is concerned about are not the closing hours we

have stated on the notice.

3, There will be noise limiters on our equipment which means she shouldn't be affected.

4, Our target market and the type of music we intend to play does not attract the crowd that [REDACTED] talks about. We aim to attract well dressed people who like fine dining with a cocktail or fine wine.

5, If [REDACTED] is already having problems with drug selling, weapon wielding, trouble making lunatics in the area, I can't see how a classy bar and grill will increase this problem.

6, If London Road is already a dangerous area in the way [REDACTED] has described, I don't think opening a Bar and Grill is an issue, but rather the target market of the current pubs/clubs in the area and possibly the opening times of the food places as we know that after alcohol consumption, the body desires greasy food and there are only two places to get that. London Road or the Wicker.

7, Any drunk's misbehaving is not because of the pubs (please note, we are not a pub, we are a Bar and Grill) it's because of the misuse of drugs and alcohol which we have a zero tolerance policy against and encourage sensible consumptions of alcohol and a strategic plan in place as stated in our application.

Kind Regards,

[REDACTED]

Licensing Enforcement & Technical Officer

From: [REDACTED]
Sent: Thursday, February 8, 2024 6:04 PM
To: R [REDACTED] Roo
Subject: RE: The barrel pub, London road

Hi R [REDACTED],

I will contact the applicant and ask if they are willing to reduce the hours to last orders of 23:00 hours and the closing hours of 23:30 seven days week. I will provide an update as soon as I receive a response back.

Kind Regards,

[REDACTED]

Licensing Enforcement & Technical Officer

From: R [REDACTED] Roo
Sent: Wednesday, February 7, 2024 8:17 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: The barrel pub, London road

I have had a think, I can't think of any more conditions to add they seem OK, I do definitely think that 11.30 locked up and everyone gone would be the latest for a residential area like this as I would have hoped that all patrons would have gone past mine by midnight and things would quieten down, the reduced hours would encourage people to go elsewhere like into town and keep them out of the residential areas too which would be a bonus for people who live here, lessen the disturbance and antisocial behaviour, midnight is very late when you have

kids that wake early but I understand its a business too. I would assume fellow residents would feel the same I know Barry's is very unpopular with people in this building because of its clientele and all the noise and trouble they cause in summer, I only found out people could oppose a licence with this one, I would imagine that residents would also like to oppose Barry's late licence too.

On Wed, 7 Feb 2024, 16:48 [REDACTED], wrote:

Hi R [REDACTED],

I will be away from the Office tomorrow so I've included my colleague Jayne within the email thread. If you wouldn't mind replying to 'all' as I'm conscious we need to draft the hearing documents no later than Friday, should an agreement not be reached.

If you are able to have a think about any additional conditions to be included on the licence and let us know by tomorrow. It will then will allow us to propose the additional conditions and reduced times to the applicant. Should the applicant agree both the conditions and reduced timings, in order to withdraw your objection, the licence will be granted without the need to draft the hearing report and the hearing can also be cancelled.

Kind Regards,

[REDACTED]

Licensing Enforcement & Technical Officer

From: R [REDACTED] Roo

Sent: Wednesday, February 7, 2024 3:13 PM

To: [REDACTED]

Subject: Re: The barrel pub, London road

Last orders 11 everyone out by 11.30 I would say was the absolute latest then if people wanted to carry on drinking etc they could go into town away from residents. I will have a think about anything else I am looking after my kid at the moment

On Wed, 7 Feb 2024, 13:14 [REDACTED], wrote:

Good Morning R [REDACTED],

I have noted your comments and can confirm that the applicant has agreed that the use of security staff will also be risk assessed on non-local local (Sheffield United) football home games. What hours would you feel appropriate for the premises as not to cause a noise nuisance? Are there any further conditions you wish to suggest to mitigate your concerns? I can go back to the applicant and request your suggestion, if they are in agreement the licence would be granted without the need for a hearing. Alternatively, your representation remains valid and the application will be determined at the licensing sub-committee.

Kind Regards,

[REDACTED]

Licensing Enforcement & Technical Officer

From: R [REDACTED] Roo

Sent: Tuesday, February 6, 2024 5:01 AM

To: [REDACTED]

Subject: Re: The barrel pub, London road

I think sia should be there for more than just the football and not just considered and I still think the hours are too long, you can encourage people to leave and get a taxi to wherever but they straggle back and have arguments and fights and it would still be realistically 2am possibly later by the time they would pass my home and it would be quieter, I need sleep and a notice in the window saying be quiet isn't really going to do a lot to people who are drunk and lairy or fighting

On Mon, 5 Feb 2024, 17:21 [REDACTED], wrote:

Good afternoon R [REDACTED],

Thank you for promptly providing your address.

we hope that you are able to attend a hearing held at Town Hall, usually on a Monday or Tuesday, as it would allow to committee to clarify points on your representations but if you are unable to attend, your comments will still be taken into consideration.

As with most premises, a change of management and / or use of the premises can change both the clientele that frequents the premises and remove issues previously witnessed. Strong management and robust policies help to mitigate the issues. As you will see from my previous email, the agreed conditions are robust in both customer management and dispersal, promoting both the public nuisance and prevention of crime and disorder objectives. These conditions are legal requirements for the applicant to uphold should the licence be granted.

Given the additional conditions and reduced opening hours, are you satisfied they are sufficient to alleviate your concerns in order to withdraw your formal objection? Alternatively, your representation will remain valid and will be heard no later than 20 working days following the last date for comments (18th January 2024).

If you have any further questions or queries, please do not hesitate to contact me direct.

Kind Regards,

[REDACTED]

Licensing Enforcement & Technical Officer

From: R [REDACTED] Roo

Sent: Sunday, February 4, 2024 4:31 AM

To: [REDACTED]

Subject: Re: The barrel pub, London road

My address is [REDACTED], I don't understand the second to last paragraph, am I expected to go to a meeting? I am a [REDACTED] with little support meaning no childcare, that would be difficult for me. And just to clarify, the barrel when it was open before had the same crime/antisocial behaviour as Barry's and I had actually heard people say it was rougher than Barry's for clientele (an ex had a meat cleaver pulled out on him in there) I meant the late license like Barry's would be bad, the pub is awful in its own right I am not just guessing because Barry's is horrible. I am also glad that you have said no one is allowed on the front, they spill out onto the road and cause a right nuisance for traffic.

On Sat, 3 Feb 2024, 22:13 [REDACTED], wrote:

Good Afternoon R [REDACTED],

Firstly, please let me apologise for the delay in responding to your email, this is due to current staffing levels and unprecedented workloads.

In order for a representation to be determined it has to relate to proposed premises undermining one or more of the four core licensing objectives(see below).

- **the prevention of crime and disorder.**
- **public safety.**
- **the prevention of public nuisance.**
- **the protection of children from harm.**

I have noted your comments regarding the alleged issues from a nearby premises, however, each application is determined based off its own merits. As part of the consultation period, the Responsible Authorities - Environmental Protection Services, Health & Safety and South Yorkshire Police Licensing were also consulted and I have attached the below agreed conditions which may ease some of your concerns.

Agreed conditions with South Yorkshire Police

- An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of the Council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any visit by a relevant authority or emergency service.

Such records to be retained for at least 12 months and available for inspection on request

- There shall be a zero tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored securely and handed to the Police.
- A CCTV system to the specification of South Yorkshire Police will be fitted, maintained and in use at all times whilst the premises are open (in line with specification July 2020) . The CCTV images will be stored for 30 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder, in line with GDPR guidance. Members of the management team will be trained in the use of the system.

CCTV systems installed after 2021 should be full digital systems with wide dynamic range IP cameras (WDR).

- The CCTV footage will be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of who has access the system, the reason why and when.
- The CCTV system will contain the correct time and date stamp information.
- The use of glass alternative drinking vessels shall be utilised in accordance with the premises assessment of risk.
- No customers carrying opened bottles upon entry shall be admitted to premises.
- Staff will receive training concerning , but not limited to,

- Vulnerability awareness
- Crime scene preservation
- Drugs policies
- Underage sales/Challenge 25 scheme /Proxy Sales/Fake ID's
- Counter terrorism (available on <https://www.protectuk.police.uk/catalogue> or any relevant government approved training following a change in name)
- CCTV operation (authorised staff only)
- Dispersal

Suitable refresher training to be completed at least once per calendar year commencing the year after their date of employment. A written record to be retained for a minimum of 12 months and shall be made available to the Police and/or Licensing Authority upon request.

- Customers are not permitted to utilise the external frontage of the premise for drinking or smoking purposes. Nominated member of staff to conduct regular checks of this area.
- To acquire a suitable number of radio sets for the premises and to take the CCRAC Radio Scheme (City Centre Retails Against Crime) into use at all times when trading, and continue to be a user whilst this system is in use within Sheffield.
- SIA door staff will be employed when operating during a first team men's fixture at Bramall Lane Stadium. SIA staff will be present at least 2 hours prior to kick off until the end of trade. A minimum of 2 door staff positioned on entry to the premise. The use of security staff to be risk assessed at all other times.
- The premise will clearly communicate their entry policy with regards football fans in a clear written format on entry and via the premises online platforms. Any change to this policy will be communicated to South Yorkshire Police at least 10 days prior to any amendments being made.
- Clear and legible notices shall be displayed at all exits requesting that the public respect the needs of local residents and to leave the premises and area quietly.
- A copy of the South Yorkshire Police Violent Incident Protocol to be displayed within the premises, in sight of staff. This protocol should also form part of staff training and training records to reflect such input.
- Persons under the age of 18 years are not permitted after 20:00 hours.

Conditions agreed with Environmental Protection Services

1. All doors and windows shall be closed, save for access and egress of the general public and/ or than in case of emergency, when amplified sound or live music is present in the premises.
2. Amplified sound or live music should only be played within the building such that:
 - (i) Noise breakout from the building to the street should not exceed the ambient* noise levels by more than 3 dB(A) when measured as a 15 minute LAeq;
 - (ii) Noise breakout from the building to the street should not exceed the ambient* noise levels in any octave band centre frequency by more than 3dB when measured as a 15 minute LZeq;

*Where ambient noise level is the LAeq, 15 mins in the absence of the specific noise source (breakout from the premises).

3. No speakers shall be fixed externally nor directed to broadcast sound outside the building at any time.

4. No amplified sound shall be played within the building except through an in-house amplified sound system fitted with a sound limiting facility capable of limiting the sound level output of the system to a pre-set level which may then be secured in a tamper-resistant manner, the design and settings of which shall have received the prior written approval of the Environmental Protection Service.
5. The premises licence holder shall prominently display A5 notices on all exits reminding patrons to leave the premises in a quiet and orderly fashion to respect the local neighbour's needs.
6. The premises licence holder shall prominently display A5 notices in all external areas reminding patrons to be quiet whilst using the facilities provided and respect the local neighbour's needs.
7. The Premises Licence Holder shall submit for written approval by the Environmental Protection Service a Noise Management Plan providing details of operational procedures to protect the occupiers of nearby dwellings from noise of amplified sound, patrons in the external area, and dispersion. Such details shall include, inter alia, operational procedures, monitoring of customer activities, smoking and/ or consuming alcohol policy, good relationship with responsible taxi services, relevant signage, CCTV consideration, complaints handling procedure, practical policy of noise complaint monitoring, staff training relating to noise awareness etc.

In addition, the applicant has agreed with South Yorkshire Police to reduce the opening hours to;

Amendment to licensable activities

09.00-00.00 Sunday-Thursday

09.00-01.00 Friday-Saturday

Amendment to opening hours

09.00-00.30 Sunday-Thursday

09.00-01.30 Friday-Saturday

I have provisionally accepted your representations as valid, pending receipt of your full address.

The consultation period for this application ended at midnight on the 1st February 2024, and as your representation remains outstanding to this application, it must now be referred to members of the Licensing Sub-Committee for determination.

A Licensing sub-committee must be held within 20 working days from the date of end of period for representations, applications made under the Licensing Act 2003 are normally heard on either a Monday or Tuesday starting at 10am and take place in a committee room within the Town Hall. You will receive formal notification of the date and time of the hearing once arranged, including a copy of the full report detailing the application and details of any objections received.

The Licensing Act 2003 (Hearings) Regulations 2005 governing hearings may be found on the www.legislation.gov.uk website.

I can confirm that the licensing authority expects those making representations to an application make every effort to attend the licensing committee hearing in order to give evidence at the hearing in support of your objection. The Licensing Authority (committee) will

consider all written comments in the absence of those making representations and apply appropriate weight; however, non-attendance at the licensing hearing will not allow clarification on points.

If you require any further information or wish to discuss this matter further, please do not hesitate to contact me direct.

Kind Regards,

██████████

Licensing Enforcement & Technical Officer

From: R████ Roo

Sent: Wednesday, January 3, 2024 10:48 AM

To: licensingservice

Subject: The barrel pub, London road

█ I have just seen a notice saying that the above pub has applied for a licence so they can be open until 4am, I am totally opposed to this, I live in the tower blocks with a toddler on the other side of the road just behind Barry's, in the summer especially the noise and the fighting, the broken glass, drugs, undesirable people hanging around doing drug deals and waving knives around before they go back to the pub, to have that but in stereo is just an awful idea, it's so hard to get some sleep when there are people screaming and fighting just under the window as they straggle home wasted I absolutely loathe Barry's and the late licence that has, I a million percent don't want another one at all!! These are residential areas, it's totally selfish to make all these families with children suffer because of pubs when they can just go to town where its not so residential and drink there, people live here and want to do without aggravation antisocial behaviour and drunkards all night so they have disturbed sleep and can't manage things they have to do in the day because of exhaustion because of a stupid pub! And if you have ever had to deal with an over tired toddler week in week out because of drunk people fighting in the night and music blaring I am sure you can appreciate how not ok this licence is, please don't issue it, it will bring nothing but trouble to the area

Appendix 'C'

**Agreed Conditions and reduction in hours:
Environmental Protection Service
South Yorkshire Police**

Environmental Protection Service Agreed Conditions

1. All doors and windows shall be closed, save for access and egress of the general public and/ or than in case of emergency, when amplified sound or live music is present in the premises.
2. Amplified sound or live music should only be played within the building such that:
 - (i) Noise breakout from the building to the street should not exceed the ambient* noise levels by more than 3 dB(A) when measured as a 15 minute LAeq;
 - (ii) Noise breakout from the building to the street should not exceed the ambient* noise levels in any octave band centre frequency by more than 3dB when measured as a 15 minute LZeq;

*Where ambient noise level is the LAeq, 15 mins in the absence of the specific noise source (breakout from the premises).

3. No speakers shall be fixed externally nor directed to broadcast sound outside the building at any time.
4. No amplified sound shall be played within the building except through an in-house amplified sound system fitted with a sound limiting facility capable of limiting the sound level output of the system to a pre-set level which may then be secured in a tamper-resistant manner, the design and settings of which shall have received the prior written approval of the Environmental Protection Service.
5. The premises licence holder shall prominently display A5 notices on all exits reminding patrons to leave the premises in a quiet and orderly fashion to respect the local neighbour's needs.
6. The premises licence holder shall prominently display A5 notices in all external areas reminding patrons to be quiet whilst using the facilities provided and respect the local neighbour's needs.
7. The Premises Licence Holder shall submit for written approval by the Environmental Protection Service a Noise Management Plan providing details of operational procedures to protect the occupiers of nearby dwellings from noise of amplified sound, patrons in the external area, and dispersion. Such details shall include, inter alia, operational procedures, monitoring of customer activities, smoking and/ or consuming alcohol policy, good relationship with responsible taxi services, relevant signage, CCTV consideration, complaints handling procedure, practical policy of noise complaint monitoring, staff training relating to noise awareness etc.

South Yorkshire Police Agreed Conditions and Amended Hours

Amendment to licensable activities

09.00-00.00 Sunday-Thursday

09.00-01.00 Friday-Saturday

Amendment to opening hours

09.00-00.30 Sunday-Thursday

09.00-01.30 Friday-Saturday

- An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of the Council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any visit by a relevant authority or emergency service.

Such records to be retained for at least 12 months and available for inspection on request

- There shall be a zero tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored securely and handed to the Police.
- A CCTV system to the specification of South Yorkshire Police will be fitted, maintained and in use at all times whilst the premises are open (in line with specification July 2020) . The CCTV images will be stored for 30 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder, in line with GDPR guidance. Members of the management team will be trained in the use of the system.

CCTV systems installed after 2021 should be full digital systems with wide dynamic range IP cameras (WDR).

- The CCTV footage will be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of who has access the system, the reason why and when.
- The CCTV system will contain the correct time and date stamp information.
- The use of glass alternative drinking vessels shall be utilised in accordance with the premises assessment of risk.
- No customers carrying opened bottles upon entry shall be admitted to premises.
- Staff will receive training concerning , but not limited to,

-Crime scene preservation

-Drugs policies

-Underage sales/Challenge 25 scheme /Proxy Sales/Fake ID's

-Counter terrorism (available on <https://www.protectuk.police.uk/catalogue> or any relevant government approved training following a change in name)

-CCTV operation (authorised staff only)

-Dispersal

Suitable refresher training to be completed at least once per calendar year commencing the year after their date of employment. A written record to be retained for a minimum of 12 months and shall be made available to the Police and/or Licensing Authority upon request.

- Customers are not permitted to utilise the external frontage of the premise for drinking or smoking purposes. Nominated member of staff to conduct regular checks of this area.
- To acquire a suitable number of radio sets for the premises and to take the CCRAC Radio Scheme (City Centre Retails Against Crime) into use at all times when trading and continue to be a user whilst this system is in use within Sheffield.
- SIA door staff will be employed when operating during a first team men's fixture at Bramall Lane Stadium. SIA staff will be present at least 2 hours prior to kick off until the end of trade. A minimum of 2 door staff positioned on entry to the premise. The use of security staff to be risk assessed at all other times.
- The premise will clearly communicate their entry policy with regards football fans in a clear written format on entry and via the premises online platforms. Any change to this policy will be communicated to South Yorkshire Police at least 10 days prior to any amendments being made.
- Clear and legible notices shall be displayed at all exits requesting that the public respect the needs of local residents and to leave the premises and area quietly.
- A copy of the South Yorkshire Police Violent Incident Protocol to be displayed within the premises, in sight of staff. This protocol should also form part of staff training and training records to reflect such input.
- Persons under the age of 18 years are not permitted after 20:00 hours.

Appendix 'D'

Hearing Notices and Regulations

**Notice of hearing of representations
in respect of the following application:
LA03 Premises Licence Application**



UKAL Enterprises Ltd

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 4th January 2024 received an application in respect of the premises known as;

D’Ahni’s (fka the Barrel Inn) – 123 London Road, Sheffield, S2 4LE

During the consultation period, the Council received representations from the following interested party:

- **1 x Local Resident**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representations will be considered at a hearing to be held **At Sheffield Town Hall on Monday 26th February 2024 at 10.00am**; following which the Council will issue a notice of determination of the application.

The document which accompanies this notice is the relevant representation which has been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 3) Your response to the representation made, upon which you may ask and be asked questions by the parties to the hearing.
- 4) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 9th February 2024

Signed: Jayne Gough

The officer appointed for this purpose
Licensing Strategy and Policy Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. licensing@sheffield.gov.uk

NOTES

Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
 - (b) if given permission by the authority, question any other party; and
 - (c) address the authority

Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
 - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

Notice of actions following receipt of notice of hearing

To **Licensing Service,
Sheffield City Council
Block C Staniforth Road Depot
Staniforth Road
Sheffield
S9 3HD**

We **UKAL Enterprises Ltd**

hereby confirm that we have received the Notice of Hearing dated 9th February 2024 and notify you as follows **(please complete)**:

We intend to attend the hearing on Monday 26th February 2024 at 10.00am at Sheffield Town Hall.

We do not intend to attend the hearing.

We intend to be represented at the hearing by:

We consider the hearing to be unnecessary because:
.....

We request thatshould appear at the hearing and set out below the point or points on which this person may be able to assist the authority in relation to this application, representations or notice of the party making the request.

Dated: **Signed.....**

Please see Regulation 8 overleaf

Please complete this form and return it to:
Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

licensing@sheffield.gov.uk

Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
 - (a) whether he intends to attend or be represented at the hearing;
 - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.

- (3) In the case of a hearing under –

- (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
- (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –

- (a) section 167(5)(a) (review of premises licence following closure order),
- (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
- (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
 2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 3. The Chair will ask the applicants to formally introduce themselves.
 4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 5. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
 - (d) Members may ask questions of those parties
 - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
 - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
 - (h) The applicant will then be given the opportunity to sum up the application.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for members to take legal advice and consider the application.
 6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
 - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

